

Record of decision taken under delegated powers by a council officer



Title:	IWMS (Integrated Workplace Management System)
Divisions Affected:	All
Key Decision:	No
Reason Key:	n/a
Decision taken under delegation by virtue of:	Committee decision – Cabinet 24 September 2019 Min ref: 158/19 Interim Procurement Forward Plan – authority delegated to relevant Executive Director to make contract award decision

Summary

The Council currently uses Trimble's Atrium system as its Property Asset Management System (PAMS). This system is used to hold asset management data on all council property and underpins the day to day operation of the estate. It also operates as a works order management system for the repair and maintenance of its estate and for major capital programmes. Trimble's Atrium system has reached end of life and Trimble will be withdrawing support and development services, so a replacement system is required.

The new system will allow property information to be more transparent and provide better interaction with customers/property occupiers. It will provide a full and strategic picture of the council's operations and detailed property information to services. This will allow place-based analysis of what buildings are required, in what locations and make efficient utilisation of those assets held by SCC.

Following a procurement exercise using Crown Commercial Service's G-Cloud Framework the Integrated Workplace Management System (IWMS) proposed by Planon Limited has been identified as the preferred solution and meets the Property department's requirements. Further details about the procurement process are included in the attached Procurement Report.

The draft contract has been agreed with Planon and an Officer Decision is now required to approve the award of the contract.

Decision made

Decision made:

It was AGREED that:

1. The contract is awarded to Planon Limited for an Integrated Workplace Management System (IWMS).

Reasons for Decision:

This award of the contract to Planon represents the most economically advantageous outcome for Surrey County Council to deliver a new system to replace the current end of life Property Asset Management System (PAMS). The proposed solution will allow property information to be more transparent and provide a full and strategic picture of the council's operations and detailed property information to services.

Decision taken by:	Leigh Whitehouse, Executive Director of Resources
Decision taken on:	18 September 2020
To be implemented on:	23 September 2020

Alternative options considered

Alternative options were considered for the procurement route and these are listed in the attached Procurement Report.

Summary of any financial implications

The financial implications of this contract are included in the attached Procurement Report.

Declarations of conflicts of interest

None

Consultation/Process Followed

Consultation and processes followed have been as required by the Procurement and Contract Standing Orders (Part 5(4) of the Constitution).

These include:

Anna Kwiatkowska, Head of Procurement

Patricia Barry, Director - Strategic Land & Property Assets

Background Documents

Exempt:

Procurement Report

Yes